

# **Declaration in Support of Access to and Copies of Juvenile Court Records in Possession of the Juvenile Court WIC 827/828**

## **Forms Included in this packet:**

JV-001 Declaration in Support of Access to and Copies of Juvenile Court Records in Possession of the Juvenile Court (W&I Codes 827/828)

## **Instructions:**

Complete JV-001 Declaration in Support of Access to and Copies of Juvenile Court Records in Possession of the Juvenile Court:

1. Complete the top left section with the name address, phone number, etc. of the person submitting the request. Be sure your phone number is available in case the clerk has questions.
2. Enter the name of the minor and their date of birth.
3. If known, enter the case number, assigned Judge and department.
4. Enter your name as the person requesting access.
5. Specify your role as a person entitled to access the records by checking the appropriate box under either section "A" (box #1 through #16) or section "B" (box #1 through #12).  
*Please note:* Only those person(s) or agency(ies) authorized to view and receive copies, under Welfare and Institutions Code 827-828, may obtain copies or view the file.
6. Under "I further declare", read and initial for sections "C", "D", and "E".
7. If designating an authorized agent, complete section "F".
8. Specify what document copies you need from the file.
9. Complete the declaration under penalty of perjury that the information you have provided is true and correct, entering the day, month, year, and location when signed.
10. Sign your name and print your title (if applicable) to complete your declaration and request.
11. If applicable, complete your state bar number (if you are an attorney), your badge number (if you are a member of law enforcement), agency case number, or a related non-juvenile case number.
12. Submit a copy of your picture ID with the completed form at the Juvenile Clerk's Office at the appropriate location for Juvenile Justice or Juvenile Dependency related case files.

## **Things to remember when preparing documents:**

1. Prepare one original form and 1 copy for each minor.
2. Use the complete case number. If the number is not known, list it as "unknown".
3. If submitting by mail, be sure to include a clear copy of a government photo identification or the form will not be processed.

For additional information on Juvenile records and forms, please see the Judicial Council's Website at <https://www.courts.ca.gov/selfhelp-family.htm>, the California Rules of Court, sections 5.552 and 5.553, and sections 827 /828 of the Welfare and Institutions Code.

**Effective 04/2023**

Declaration submitted by: Name: Office/Agency/Court: Street Address: City, State: Telephone Number:	FOR COURT USE ONLY
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF STANISLAUS                  Sitting as the Juvenile Court</b>	
Street Address: 2215 Blue Gum Avenue, Room 15, City and Zip Code: Modesto, CA 95358	
Name of Minor: Date of Birth:	
<b>DECLARATION FOR ACCESS TO JUVENILE CASE FILE                  IN POSSESSION OF JUVENILE COURT</b> (Welfare & Institutions Code § 827, California Rules of Court, rule 5.552)	CASE NUMBER:  Assigned to Judge _____ Dept _____

I, \_\_\_\_\_, do hereby declare that I am a person described in Welfare and Institutions Code section 827(a)(1)(A)-(O), to wit:

**A. Persons entitled to *inspect and receive copies of juvenile case files***

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li><input type="checkbox"/> 1. Juvenile court personnel. [WIC § 827(a)(1)(A)]</li> <li><input type="checkbox"/> 2. A district attorney, city attorney, or city prosecutor authorized to prosecute criminal or juvenile cases under state law. [WIC § 827(a)(1)(B)]</li> <li><input type="checkbox"/> 3. The minor who is the subject of the juvenile proceeding. [WIC § 827(a)(1)(C)]</li> <li><input type="checkbox"/> 4. A parent or guardian of the minor. [WIC § 827(a)(1)(D)]</li> <li><input type="checkbox"/> 5. An attorney for the minor who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]</li> <li><input type="checkbox"/> 6. An attorney for the parent or guardian of the minor who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]</li> <li><input type="checkbox"/> 7. An attorney representing the petitioning agency in a dependency action. [WIC § 827(a)(1)(F)]</li> <li><input type="checkbox"/> 8. A judge, referee, or hearing officer who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]</li> <li><input type="checkbox"/> 9. A probation officer actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]</li> </ul> | <ul style="list-style-type: none"> <li><input type="checkbox"/> 10. A social worker or investigator employed by a child protective agency. [WIC §§ 272(a)(1) &amp; 827(a)(1)(H)]</li> <li><input type="checkbox"/> 11. A law enforcement officer, other than a deputy sheriff or city police officer, who is actively participating in criminal or juvenile proceedings involving the minor. [WIC § 827(a)(1)(E)]</li> <li><input type="checkbox"/> 12. A deputy sheriff or city police officer. [WIC § 827(a)(1)(H) &amp; PC § 11165.9]</li> <li><input type="checkbox"/> 13. A probation officer who receives mandated reports of suspected child abuse or neglect pursuant to county designation. [WIC § 827(a)(1)(H) &amp; PC § 11165.9]</li> <li><input type="checkbox"/> 14. A State Department of Social Services employee engaged in the oversight and monitoring of county child welfare agencies, children in foster care or receiving foster care assistance, and/or out-of-state placements. [WIC § 827(a)(1)(I)]</li> <li><input type="checkbox"/> 15. Court-Appointed Special Advocate (CASA). [WIC §§ 827(a)(1)(A) &amp; 103(i)]</li> <li><input type="checkbox"/> 16. A person from an Indian tribe, reservation, or tribal court serving in a similar capacity as those described in section A, numbers 1 or 5-13, in a case involving a minor who is a member of, or who is eligible for membership in, that tribe. [WIC § 827(f)]</li> </ul> |
|---|---|

Your Name: \_\_\_\_\_

Case Number: \_\_\_\_\_

**B. Persons entitled to inspect juvenile case files (no copies)**

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|--|--|
| <p><input type="checkbox"/> 1. A superintendent or designee of the school district where the minor is enrolled or attending school. [WIC § 827(a)(1)(G)]</p> <p><input type="checkbox"/> 2. A State Department of Social Services legal staff or special investigator peace officer engaged in the inspection, licensing and investigation of community care facilities. [WIC § 827(a)(1)(J)]</p> <p><input type="checkbox"/> 3. A person, agency, or member of a multidisciplinary team providing treatment or supervision of the minor. [WIC § 827(a)(1)(K)]</p> <p><input type="checkbox"/> 4. A judge, commissioner, or hearing officer assigned to a family law case involving the custody and/or visitation of the minor. [WIC § 827(a)(1)(L)]</p> <p><input type="checkbox"/> 5. A family court mediator actively participating in a family law case involving the minor. [WIC § 827(a)(1)(L)]</p> <p><input type="checkbox"/> 6. A child custody evaluator actively participating in a family law case involving the minor. [WIC § 827(a)(1)(L)]</p> | <p><input type="checkbox"/> 7. An attorney appointed for the minor in a family law case. [WIC § 827(a)(1)(L)]</p> <p><input type="checkbox"/> 8. A statutorily authorized or court-appointed probate investigator who is actively participating in an active guardianship case involving the minor. [WIC § 827(a)(1)(M)]</p> <p><input type="checkbox"/> 9. A statutorily authorized or court-appointed investigator conducting an investigation pursuant to Family Code section 7663, 7851, or 9001 in an active case. [WIC § 827(a)(1)(M)]</p> <p><input type="checkbox"/> 10. A local child support agency employee engaged in establishing paternity and/or establishing and enforcing child support orders. [WIC § 827(a)(1)(N)]</p> <p><input type="checkbox"/> 11. A juvenile justice commissioner appointed pursuant to Welfare and Institutions Code § 225. [WIC § 827(a)(1)(O)]</p> <p><input type="checkbox"/> 12. A person from an Indian tribe, reservation, or tribal court serving in a similar capacity as those described in section B, numbers 3-9, in a case involving a minor who is a member of, or who is eligible for membership in, that tribe. [WIC § 827(f)]</p> |
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**I further declare:**

- C. I am requesting to view and/or receive copies of the juvenile case file concerning the above-named minor for use in my capacity described above, and will not share any portion of the records released to me or information relating to their contents, other than as provided by law. \_\_\_\_ [Initial]
- D. I will not attach any portion of the juvenile case file or any information relating to the contents of the juvenile case file to any other document without the prior approval of the Presiding Judge of the Juvenile Court, unless they are used in connection with and in the course of a criminal investigation, a proceeding to declare a person a dependent child or ward of the Juvenile Court, or a proceeding described in Welfare and Institutions Code section 827(a)(1)(I) by the State Department of Social Services. \_\_\_\_ [Initial]
- E. Except as permitted under section D, I will not attach any portion of the juvenile case file or any information relating to the contents of the juvenile case file to any document used in any case or proceeding, including a criminal, civil, of family law case or proceeding, without the prior approval of the Presiding Judge of the Juvenile Court. \_\_\_\_ [Initial]
- F. Designation of Authorized Agent: I authorize \_\_\_\_\_ as my agent to view and/or receive copies of the requested records.

**Please specify which document copies are needed:** \_\_\_\_\_

I declare under penalty of perjury that the above is true and correct.

Executed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ in \_\_\_\_\_.

Signature	Print Title
If applicable, indicate the following:	
State Bar No. (Attorneys):	_____
Badge No. (Law Enforcement):	_____
Agency Case No.:	_____
Related (non-juvenile) Case No.:	_____

**For Court Use Only**

GRANTED       DENIED      Date: \_\_\_\_\_ By Clerk: \_\_\_\_\_